



BA-PHALABORWA MUNICIPALITY

IMPLEMENTATION OF SUPPLY CHAIN MANGEMENT POLICY REPORT

THIRD QUARTER

JANUARY – MARCH 2022

Executive Summary

Introduction

This report is a summary of the implementation of the Supply Chain Management Policy. It highlights the implementation of Supply Chain Management in the Ba-Phalaborwa Municipality. Regulation 6(3) of the SCM Regulations requires the Accounting Officer to report on the implementation of the Supply Chain Management Policy to the Mayor to give effect to his oversight role.

Policy

The Supply Chain Management Policy was reviewed and adopted by Council in May of 2021 to fully comply with the SCM Regulations and circulars issued by National Treasury. The Supply Chain Management Policy will be reviewed annually to ensure alignment with legislations.

Systems

Central Supplier Database

The municipality is currently utilizing the centralised supplier database for procurement of goods and services that are procured within the municipality.

The request for quotations of goods and services are advertised on the municipal website to allow and give the privilege all the service providers who are interested to bid.

Ba-Phalaborwa Municipality is continuing to encourages new prospective service providers to register on the CSD to comply with paragraph 14 (1) (ii) of the Supply Chain Management Regulation, which requires the accounting officer to invite prospective providers of goods and services to apply for evaluation and listing as accredited prospective providers irrespective where the bidder comes from.

FINANCIAL MANAGEMENT SYSTEM

The municipality is currently using CCG (Sage) as the Financial Management System.

TENDERS ADVERTISED DURING THE THIRD QUARTER ENDED 31 MARCH 2022

| TENDER NUMBER | CIDB GRADING | DESCRIPTION | COMPULSORY BRIEFING SESSION | | | FUNCTIONALITY | EVALUATION CRITERIA | CLOSING DATE AND TIME | Minimum Score for functionality | CONTACT PERSON |
|---------------|--------------|--|-----------------------------|-------------------------|---|--|---------------------|-----------------------|---------------------------------|--------------------------------|
| | | | DATE | VENUE | COST | | | | | |
| 12/21/22 | N/A | Provision For Operation And Maintenance Of Phalaborwa Waste Landfill Site | 20/01/2022 @09H00 | Municipal Activity Hall | Free at the municipal website and E-tender portal | Project Implementation Plan and Methodology (20) Equipments (20) Profile of key staff (20) Company experience (30) Financial standing (10) | 80/20 | 15/02/2022 @09H00 | 70% | Mr. Sekhwela (015) 780 6300 |
| 13/21/22 | N/A | Leasing of 42 laptops (tools of trade) for councillors for a period of 36 months | 20/01/2022 @10H00 | Municipal Activity Hall | Free at the municipal website and E-tender portal | Company Experience (50) Bank Rating (20) Proof Original equipment manufacturer (OEM) Reseller Certificate (20) Technician Experience (designated Manager) in configuration and installation (10) | 80/20 | 15/02/2022 @10H00 | 60% | Mr. Chuene R (015) 780 6300 |
| 14/21/22 | N/A | Value Added Tax (Vat) Recovery For A Period Three (3) Years | 20/01/2022 @11H00 | Municipal Activity Hall | Free at the municipal website and E-tender portal | Company Experience (5) Capacity of personnel (10) Qualifications (10) Methodology & Project Plan (20) Graap Accounting Methods / Techniques (15) Skills Transfer methodology (15) Bank rating (10) Debts Collection (CDC) Registration (15) | 80/20 | 15/02/2022 @11H00 | 70% | Mr. Mokganya TI (015) 780 6300 |

| | | | | | | | | | | |
|----------|-----|--|-------------------|-------------------------|---|--|-------|-------------------|-----|----------------------------------|
| 15/21/22 | N/A | Leasing of 13 single caps and 2 Sports Utility vehicles (SUV) for mayor and speaker for a period of 60 months | 21/01/2022 @09H00 | Municipal Activity Hall | Free at the municipal website and E-tender portal | Experience of the company (50) Bank Rating (20) | 80/20 | 16/02/2022 @09H00 | 60% | Mr. Motadi MS (015) 780 6300 |
| 16/21/22 | N/A | Rental of multifunctional printers for a period of (3) three years | 21/01/2022 @10H00 | Municipal Activity Hall | Free at the municipal website and E-tender portal | Experience of The company (40) Qualifications of Technicians (10) Experience of key personnel (10) Accreditation to install and to maintain printers (10) | 80/20 | 16/02/2022 @10H00 | 60% | Mr. Chuene R (015) 780 6300 |
| 17/21/22 | N/A | Provision of debt collection services for BaPhalaborwa Municipality for a period of three (3) years | 21/01/2022 @11H00 | Municipal Activity Hall | Free at the municipal website and E-tender portal | Company Experience (20) Number of personnel to provide service (10) Experience and Qualification of Senior Management (20) Methodology (25) Municipal/Government Experience (25) | 80/20 | 16/02/2022 @11H00 | 60% | Mr. Tshitshonga N (015) 780 6300 |
| 18/21/22 | N/A | Panel of Consultants to render assignments for Internal Audit Unit for Ba-Phalaborwa Municipality for a period of three years. (Risk & Regulatory Audits, ICT Audits And | 04/02/2022 @10H00 | Municipal Activity Hall | Free at the municipal website and E-tender portal | Qualifications (40) Company Experience (20) Resource Experience (40) | 80/20 | 18/02/2022 @10H00 | 70% | Mss Makhongela M (015) 780 6300 |

| | | | | | | | | | | |
|----------|----------------|---|-------------------|-------------------------|---|---|-------|-------------------|-----|---------------|
| | | Environmental Audits) | | | | | | | | |
| 19/21/22 | CE 7 or higher | Appointment of a contractor for Benfarm Upgrading of Streets from gravel to tar phase 2 | 04/03/2022 @10H00 | Municipal Activity Hall | Free at the municipal website and E-tender portal | Profile of Key Staff (35) Company experience (50) Financial capacity (05) Plant and Equipment (20) | 80/20 | 29/03/2022 @10H00 | 70% | Mr. Baloyi PM |

TENDERS ON EVALUATION PHASE DURING THE THIRD QUARTER ENDED 31 MARCH 2022

| TENDER NUMBER | DESCRIPTION |
|---------------|--|
| 11/21/22 | Proposal for BPM LED Strategy Review plan |
| 12/21/22 | Provision For Operation And Maintenance Of Phalaborwa Waste Landfill Site |
| 13/21/22 | Leasing of 42 laptops (tools of trade) for councilors for a period of 36 months |
| 14/21/22 | Value Added Tax (Vat) Recovery For A Period Three (3) Years |
| 15/21/22 | Leasing of 13 single caps and 2 Sports Utility vehicles (SUV) for mayor and speaker for a period of 60 months |
| 16/21/22 | Rental of multifunctional printers for a period of (3) three years |
| 17/21/22 | Provision of debt collection services for Ba-Phalaborwa Municipality for a period of three (3) years |
| 18/21/22 | Panel of Consultants to render assignments for Internal Audit Unit for Ba-Phalaborwa Municipality for a period of three years. (Risk & Regulatory Audits, ICT Audits And Environmental Audits) |

TENDERS ON ADJUDICATION PHASE DURING THE THIRD QUARTER ENDED 31 MARCH 2022

| TENDER NUMBER | DESCRIPTION |
|---------------|---|
| 11/21/22 | Proposal for BPM LED Strategy Review plan |
| 12/21/22 | Provision for operation and maintenance of Phalaborwa waste landfill site |
| 13/21/22 | Leasing of 42 laptops (tools of trade) for councilors for a period of 36 months |

| | |
|----------|--|
| 14/21/22 | Value Added Tax (VAT) Recovery for a period three (3) years |
| 16/21/22 | Rental of multifunctional printers for a period of (3) three years |

TENDERS AWARDED DURING THE THIRD QUARTER ENDED 31 MARCH 2022

| TENDER NUMBER | DESCRIPTION | NAME OF THE SERVICE PROVIDER | AMOUNT |
|---------------|--|------------------------------|--------------------------------|
| 11/21/22 | Proposal for BPM LED Strategy Review plan | Ntiyiso Consulting (Pty) Ltd | R543 200.86 |
| 13/21/22 | Leasing of 42 laptops (tools of trade) for councillors for a period of 36 months | Yello Solution Technology CC | R1 242 000.00 |
| 14/21/22 | Value Added Tax (Vat) Recovery For A Period Three (3) Years | Sempro Consulting | 8% of the VAT amount recovered |

NUMBER OF SMMES SUPPORTED AND DEVIATIONS DURING THE THIRD QUARTER ENDED 31 MARCH 2022

| Period | No. of SMMES Supported | Deviations |
|---------------|------------------------|------------|
| January 2022 | 16 | 1 |
| February 2022 | 23 | 2 |
| March 2022 | 22 | 0 |

In accordance with Regulation 6(3) of the Municipal Supply Chain Management Regulations, I submit the required report on the implementation of Ba-Phalaborwa Municipality Supply Chain Management Policy for the period: 01 January 2022 to 31 March 2022



.....
 Dr. Pllusa KKL
 Acting Municipal Manager